



HARROW PARTNERSHIP BOARD MEETING

TUESDAY 27 OCTOBER 2009 AT 6.00 PM

COMMITTEE ROOMS 1 & 2, HARROW CIVIC CENTRE

AGENDA

Members:

Councillor David Ashton (Chairman)	Leader; Strategy, Partnership and Finance Portfolio Holder	Harrow Council
Councillor Susan Hall	Deputy Leader, Environment and Community Safety Portfolio Holder	Harrow Council
Councillor Paul Osborn	Performance, Communication and Corporate Services Portfolio Holder	Harrow Council
Councillor Bill Stephenson	Leader of the Labour Group	Harrow Council
Councillor Phillip O'Dell	Deputy Leader of the Labour Group	Harrow Council
Dr Gillian Schiller (Vice- Chairman)	Chairman	Harrow Primary Care Trust
Howard Bluston	Representative	North West London Chamber of Commerce
Malcolm Parr	Representative	Harrow in Business
Neil Tornes	Representative	Large Employers' Network
Dr Mohamed Aden	Representative	Voluntary and Community Sector
Julie Browne	Representative	Voluntary and Community Sector
Mike Coker	Representative	Voluntary and Community Sector
Kris Fryer	Representative	Voluntary and Community Sector
Yvonne Lee	Representative	Voluntary and Community Sector
Professor Simon Jarvis	Representative	University of Westminster
Jacqui Mace	Representative	Further Education Sector
Ann Groves	Chairman	Older People's Reference Group
Abs Malik	Representative	Learning and Skills Council
Vacant	Representative	North West London Hospitals Trust
John Vaughan	Representative	Central and North West London Mental Health Trust
Vacant	Chairman	Harrow Council for Racial Equality
Vacant	Representative	Harrow Youth Parliament
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Paul Clark	Corporate Director, Children's Services	Children and Young People Partnership
John Edwards	Divisional Director, Environmental Services	Sustainable Development and Enterprise Management Group
Andrew Howe	Director of Public Health	Adult and Social Care Management Group

Anne Whitehead	Co-chair, Community Cohesion Management Group	Community Cohesion Management Group
Brendon Hills	Corporate Director, Community and Environment Services	Co-Chair, Community Cohesion Management Group
Chief Superintendent Dal Babu	Borough Commander, Harrow Police	Safer Harrow Management Group
Jaswant Lall	Representative	Job Centre Plus
Nick O'Reilly	Harrow Borough Commander	London Fire Brigade

Guests:

Michael Lockwood	Chief Executive	Harrow Council
Sarah Crowther	Chief Executive	Harrow Primary Care Trust
Julia Smith	Chief Executive	Harrow Association of Voluntary Service
Allen Pluck	Chief Executive	Harrow in Business
Susan Phillips	Locality Manager (West London)	Government Office for London
Annette Furley	CAA Lead	Audit Commission

Officers:

Mike Howes	Service Manager, Policy and Partnership Service	Harrow Council
Trina Taylor	Senior Policy Officer, Policy and Partnership Service	Harrow Council

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AGENDA - PUBLIC

1. **Attendance by Substitute Members:**
To note the attendance at this meeting of any Substitute Members, in accordance with paragraph 4.12 of the Harrow Partnership Governance Handbook.
2. **Declarations of Interest:**
(if any).
- Enc. 3. **Minutes:** (Pages 1 - 4)
That the minutes of the Board Meeting held on 26 May 2009, having been circulated, be taken as read and signed as a correct record.
- Enc. 4. **Update on the Recession Busting Group:** (Pages 5 - 6)
Report of the Assistant Chief Executive, Harrow Council.
- Enc. 5. **Health and Well-Being Strategy:** (Pages 7 - 8)
Report of the Chief Executive, Harrow PCT.
- Enc. 6. **Partnership Performance:** (Pages 9 - 10)
Report of the Assistant Chief Executive, Harrow Council.
7. **Total Place Presentation:**
Joint Presentation by the Corporate Director of Community and Environment and the Corporate Director of Children's Services.
8. **Update on Climate Change:** (To Follow)
Report of the Corporate Director of Community and Environment.
9. **Progress Report from the Harrow Chief Executives Group:** (To Follow)
Report of the Assistant Chief Executive, Harrow Council.
10. **Any Other Urgent Business:**
11. **Date of Next Meeting:**
The next Board Meeting is scheduled for Thursday 7 January 2010.

AGENDA - PRIVATE - NIL

IT IS EXPECTED THAT ALL OF THE ABOVE LISTED ITEMS WILL BE CONSIDERED IN PUBLIC SESSION.

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HARROW PARTNERSHIP BOARD

Minutes of the Annual General Meeting held on Tuesday 26 May 2009

(1) Present:

Harrow Strategic Partnership Board Members:

Councillor David Ashton (Chairman)	Leader; Strategy, Partnership and Finance Portfolio Holder	Harrow Council
Councillor Paul Osborn	Performance, Communication and Corporate Services Portfolio Holder	Harrow Council
Councillor Bill Stephenson	Leader of the Labour Group	Harrow Council
Councillor Phillip O'Dell	Deputy Leader of the Labour Group	Harrow Council
Dr Gillian Schiller (Vice- Chairman)	Chairman	Harrow Primary Care Trust
Neil Tornes	Representative	Large Employers' Network
Dr Mohamed Aden	Representative	Voluntary and Community Sector
Julie Browne	Representative	Voluntary and Community Sector
Mike Coker	Representative	Voluntary and Community Sector
Jacqui Mace	Representative	Further Education Sector
Andrew Lloyd Evans	Representative	North West London Hospitals Trust
Paul Clark	Corporate Director, Children's Services	Children and Young People Partnership
John Edwards	Divisional Director, Environmental Services	Sustainable Development and Enterprise Management Group
Carole Furlong	Representative	Harrow Primary Care Trust
Samia Malik	Area Manager, Children's Services	Harrow Council
Stuart Ward	Representative	Metropolitan Police Service
Jaswant Lall	Representative	Job Centre Plus

(2) Also Present:

Sarah Crowther	Chief Executive	Harrow Primary Care Trust
Julia Smith	Chief Executive	Harrow Association of Voluntary Service
Nick O'Reilly	Harrow Borough Commander	London Fire Brigade

(3) The following Harrow Council Officers attended:

Mike Howes	Service Manager, Policy and Partnership Service	Harrow Council
Trina Taylor	Senior Policy Officer, Policy and Partnership Service	Harrow Council

Apologies were received from:

Howard Bluston (Representative, North West London Chamber of Commerce), John Vaughan (Representative, Central and North West London Mental Health Trust) and Michael Lockwood (Chief Executive, Harrow Council)

ACTION

14. Attendance by Substitute Members:

AGREED: To note the attendance of (1) Andrew Lloyd Evans of North West London Hospitals Trust as substitute member for Daniel Elkeles; (2) Carole Furlong of Harrow Primary Care Trust as substitute member for Andrew Howe; (3) Samia Malik, Service Manager - Community Cohesion and Engagement, Harrow Council as substitute member for Javed Khan; and (4) Stuart Ward of the Metropolitan Police Service as substitute member for Richard Walton.

15. Declarations of Interest:

AGREED: To note that there were no declarations of interests made in relation to the business to be transacted at this meeting.

16. Minutes:

AGREED: That the minutes of the meeting held on 19 March 2009 be taken as read and signed as a correct record.

17. Matters Arising:

- (i) Minute 13(ii) – Partnership Response to the Economic Downturn
It was queried as to whether there had been any progress in establishing a working group to take a lead in addressing the problems caused locally by the recession. The Chairman undertook to speak to the Service Manager (Policy and Partnerships) about this with a view to moving it forward.

DA, MH

18. Harrow Healthy Living Centre:

The Board received a report and a presentation from Mr Clive Myers, Director of Harrow Healthy Living Centre (HLC), which set out the background to the HLC and its original vision, and its past and present financial position. The HLC was struggling to break even, and partners' support for its long-term financial sustainability was sought.

It was noted that it was proposed to hold a workshop in September to discuss the future of the Centre, and this was supported, but the need for

the workshop to result in outcomes was highlighted. Mr Myers advised that he would wish to work with senior representatives of the Harrow Partnership in advance of the workshop to ensure this, and it was suggested that he work with the Harrow Chief Executives Group.

AGREED: That a workshop be held in September on the issue of the Healthy Living Centre's long-term sustainability, and that the planning for this workshop be carried out by the Healthy Living Centre in conjunction with the Harrow Chief Executives Group.

CM, Harrow
Chief
Executives,
All to note

19. North West London Collaborative Commissioning Intentions 2009-2014:

The Chief Executive of Harrow Primary Care Trust (PCT), introduced a report which set out a five-year strategy for commissioning across the eight PCTs in North West London. The report was for the Board's information, and feedback had been received from NHS London approving the PCTs' commissioning intentions.

It was noted that the report stated that the population of North West London was not particularly deprived when viewed in the round, but that the rankings disguised significant pockets of deprivation, and it was highlighted that this was an issue for all partners.

AGREED: That the report be noted.

All to note

20. Harrow Strategic Partnership Annual Report 2008/09:

The Board considered a report of the Assistant Chief Executive, Harrow Council, which set out the Harrow Strategic Partnership Annual Report for 2008/09. The report highlighted the key achievements of the Partnership over the past year, namely the agreement of the new Local Area Agreement, the refresh of the Sustainable Community Strategy, the revision of the Partnership's governance arrangements and the creation of a joint analysis group, and provided updates from each of the Management Groups.

AGREED: That the Harrow Strategic Partnership Annual Report for 2008/09 be approved.

All to note

21. Report of Harrow Chief Executives:

The Board received a report of the Assistant Chief Executive, Harrow Council, which provided an overview of the work of the Harrow Chief Executives Group.

The Group had met four times, and its role was mainly to ensure that the Management Groups made progress towards the Local Area Agreement targets, and to look at forthcoming strategic issues. The report set out a list of themes running through the Group's agendas.

AGREED: That the themes discussed by Harrow Chief Executives Group be noted.

All to note

22. Any Other Urgent Business:

- (i) Membership of London Fire Brigade
The Chairman suggested that Nick O'Reilly, Harrow Borough Commander of London Fire Brigade, be confirmed as a full member of the Partnership Board.

AGREED: That the Harrow Borough Commander of London Fire Brigade be added to the membership of the Partnership Board. All to note

23. Date of Next Meeting:

AGREED: That it be noted that the next meeting of the Board would be held on Tuesday 27 October 2009. All to note

[Note: The Meeting, having commenced at 4.30 pm, closed at 5.00 pm]



HARROW STRATEGIC PARTNERSHIP BOARD
27 October 2009

Update on the Recession Busting Group

Introduction
<p>The Report updates HSP on the activities to mitigate the effect of the Recession. These have been undertaken by The Recession Busting Group (RBG). A group which meets every 6 weeks, and includes cross-council senior officers and external partners, and is chaired by the Corporate Director Place Shaping. External organisations that are involved include Job Centre Plus, Citizen's Advice Bureau, Harrow in Business, the Primary Care Trust and Harrow Association of Voluntary Services.</p> <p>The Group agreed an Economic Recovery Plan in July, to focus work across three core work streams, supporting residents, supporting businesses and communicating the support available.</p>
Key Elements
<i>Key Information/Background to your report/presentation</i>
<p>Unemployment (measured by Jobseeker allowance claimants) and empty commercial property has risen in the last 12 months. Harrow has not been more adversely affected than comparator boroughs. However, the percentage increase in Jobseekers allowance has been greater because of the low base the borough started at.</p> <p>The Recession Busting Group (RBG) was set up to reduce the impact of the recession in Harrow. It meets every 6 weeks, and includes cross-council senior officers and external partners, and is chaired by the Corporate Director Place Shaping. External organisations that are involved include Job Centre Plus, Citizen's Advice Bureau, Harrow in Business, the Primary Care Trust and Harrow Association of Voluntary Services.</p> <p>The key initiatives to support businesses and residents include Business Support - Local Procurement, Business Directory, Love Harrow Shop Local, Prompt Payment, Rate Defaulters Project, Business Start Up, Sector Support - Tourism Advice and Guidance - Recession Survival Guide, funding to CAB & HAVS workshops, more housing benefit advisors Employment - Slivers of Time, Harrow Pledge, Outreach (Xcite), Response to Redundancy (Colleges)</p>
Actions for the HSP Board
<p>The HSP Board is asked to note the actions and members are asked to ensure their organisations continue to contribute to the Recession Busting Group</p>
Recommendations
<p>As above.</p>

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HARROW STRATEGIC PARTNERSHIP BOARD

27th October 2009

Health and Wellbeing Strategy

Carole Furlong

Introduction
<p>Health improvement is everyone's business. The Health and Wellbeing Strategy will provide a snapshot of health and wellbeing in Harrow, information on the factors influencing health and wellbeing and an outline of actions that are required to improve health and wellbeing.</p> <p>Health and wellbeing is impacted by a number of things and to achieve an improvement in this outcome we need to take a partnership approach.</p>
Key Elements
<p>The purpose of this item is :</p> <ul style="list-style-type: none"> • to get an understanding of what you think are the important issues to consider when trying to develop a strategic response to improve the health of the population of Harrow • To capture views on what you consider are the important high level issues with regard to a health and wellbeing strategy • Provide an opportunity to identify cross cutting issues which may have significant health impacts on the population at large.
Actions for the HSP Board
<ul style="list-style-type: none"> • Consider and identify the issues that need to be considered in the development of the Health and Wellbeing Strategy for Harrow
Recommendations
<ul style="list-style-type: none"> • To be involved in the upcoming stakeholder workshop

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HARROW STRATEGIC PARTNERSHIP BOARD

27th October 2009

Partnership Performance

Introduction
This report provides an update on the current status for reward grant for Harrow's original Local Area Agreement and the progress against improving partnership performance management.
Key Elements
<p>Harrow is in the 2nd year of our current Local Area Agreement. As a number of the indicators were newly established last year this is the first year that we will receive data against many of the indicators and begin to establish the direction of travel.</p> <p>To improve the ability of the various levels of the partnership to assess and challenge partnership performance against the agreed outcomes in the Sustainable Community Strategy we have initiated work to align meeting times to coincide with a quarterly performance management cycle. Future HSP Board meeting dates will align with both a 6 monthly and end of year reporting cycle. (<i>The proposed dates for the HSP Board meeting are attached.</i>)</p> <p>Harrow's original Local Area Agreement came to an end in March 2009; however a number of indicators are yet to receive their final performance data. Based on current performance, Harrow will be submitting a claim for a total of £3,911,449.98 to Communities and Local Government in December 2009. CLG are expected to make payment of the first instalment of Performance Reward Grant before 31 March 2010 with the second instalment following by 31 March 2011. The guidance for use of PRG states that 50% must be spent on revenue and 50% on capital.</p> <p>In December 2005, the Board considered how to deal with any reward grant earned from the LAA. The Board agreed that 50% of any reward grant earned should be retained by the Partnership to fund future partnership activities while the remaining 50% should be distributed to the organisations that delivered the stretched performance yielding the reward grant.</p> <p>In March 2008 it was agreed that this 50% of the reward retained by the Board will be largely devoted to funding work to meet the stretch targets of the current LAA. It is therefore important that performance data and assessments are received in a timely manner to allow for an informed discussion to occur.</p> <p>Also during this meeting the Board agreed that as the Management Groups best understand how performance has been achieved, they should each recommend an allocation to the Board for consideration of the remaining 50%.</p>
Actions for the HSP Board Members
<ul style="list-style-type: none"> • Note the timetabled HSP Board meetings • Ensure LAA performance data from your respective organisations are passed on to the Council to allow timely accurate reporting
Recommendations
<ul style="list-style-type: none"> • For the chairs of the management groups to consider and commence preparation of an allocation proposal to the Board for consideration in March 2010.

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